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J-1 Scholars: Extension of Stay

Office of International Students and Scholars (OISS)

Updated January 14, 2020

Extensions of the J visa require additional paperwork to be submitted to OISS at least 4 weeks prior to the J-1's current program end date in order to allow enough time for processing. Please make sure to include all additional documentation with this form.

Responsible officers may extend an exchange visitor's participation in the Exchange Visitor Program up to the limit of the permissible period of participation authorized for his or her specific program category [...] 22 CFR 1 G §62.43

If an exchange alien requires an extension beyond the initial admission period, the alien shall apply by submitting a new Form DS-2019 which indicates the date to which the alien's program is extended. The extension may not exceed the period specified on Form DS-2019, plus a period of 30 days for the purpose of travel. Extensions of stay for the alien's spouse and children require, as an attachment to Form DS-2019, Form I-94 for each dependent, and a list containing the names of the applicants, dates and places of birth, passport numbers, issuing countries, and expiration dates. An accompanying spouse or child may not be granted an extension of stay for longer than the principal exchange alien. 8 CFR § 214.2

A scholar is eligible to extend his/her time at Rice on the J-1 visa if:

- The scholar is still working at Rice University on the same research objective.
- The scholar has not applied for an H or L visa, or Permanent Residency.
- The position is not tenure track.
- The scholar has not already applied for a Waiver of the Two-Year Home Residency Requirement.

Please include the following documents with this form:

- Dean's Offer Letter Copy
- PAF Copy
- If not included in the offer letter, adequate funding (minimum of \$2000/month (plus funding for dependents: \$4860/spouse/year (or \$405/month) and \$1900/child/year (or \$150/month))
- Copy of Health Insurance for Extension Period that meets the minimum J-1 visa requirements (preferred)

Name of Scholar: _____ Proposed Dates of Extension: _____

Scholar's Email Address: _____

Name of Department: _____ Name of Sponsoring Faculty Member: _____

Please answer the following questions:

1. Is this position tenure track? Yes No
2. Is the scholar subject to the Two-Year Home Residency Requirement? Yes No
If yes, has the scholar filed a waiver for the requirement? Yes No
3. Is the scholar currently in the process of changing visa status within the U.S.? Yes No
If yes, to what type? _____
4. Has the title of the position changed? Yes No
If yes, what is the new title? _____
5. Has the research objective changed? Yes No
If yes, what is the change? _____
6. Has the funding sources changed for the scholar? Yes No
If yes, how? _____
 - Is the scholar switching from Complimentary status to Benefits-Eligible status? Yes No
 - Is the scholar switching from Benefits-Eligible Status to Complimentary status*? Yes No

**If the scholar is switching status: Benefits-Eligible ⇔ Complimentary, please notify the Benefits team (benefits@rice.edu; x2363)*
7. Is the primary site of activity Rice University? Yes No
If no, what is the complete address where the scholar is located? _____
8. Is the required additional documentation attached to this form (see above)? Yes No

Name of Department Contact: _____ Email/Phone: _____