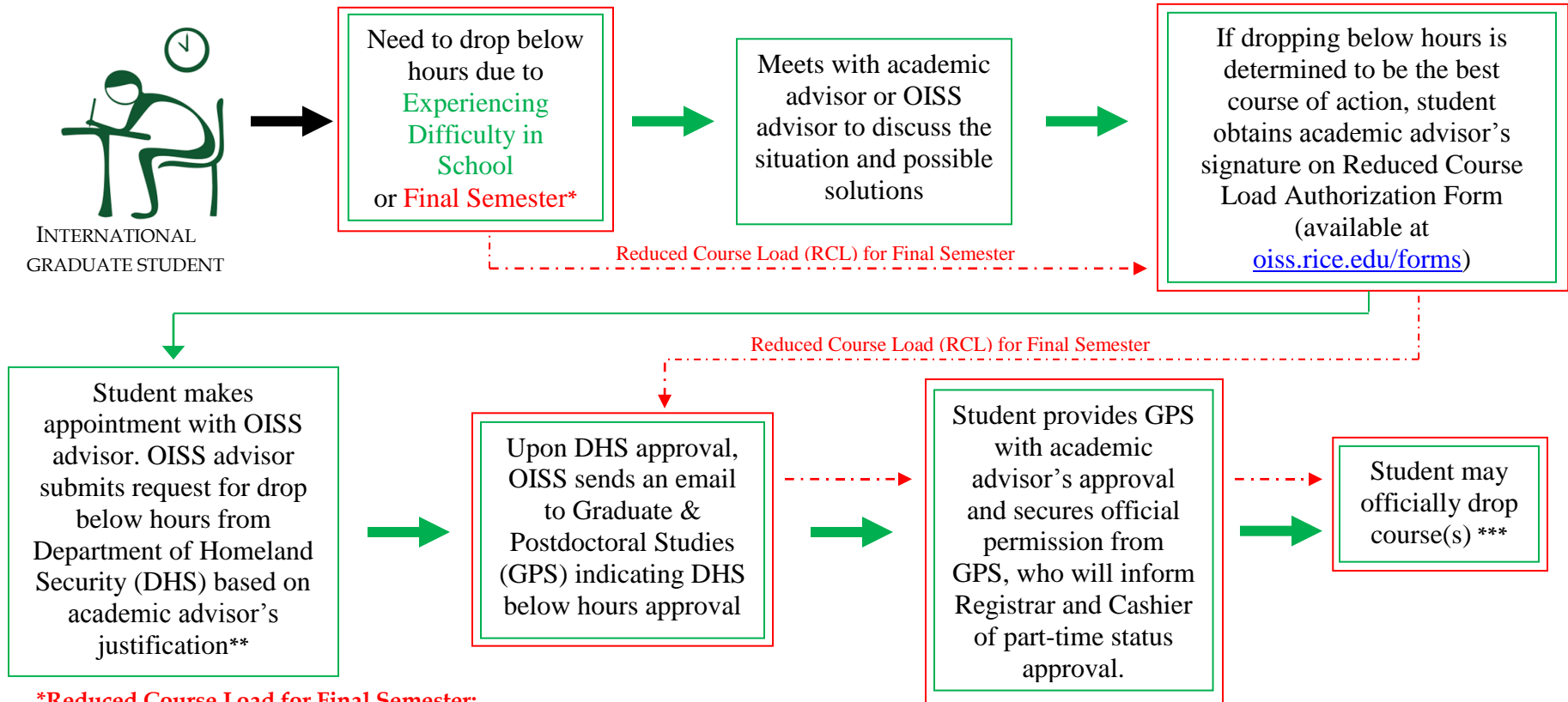


# INTERNATIONAL GRADUATE STUDENT DROP BELOW HOURS FLOWCHART

Revised 6/28/18



**\*Reduced Course Load for Final Semester:**

To complete course of study in current term – Using this justification does not require an appointment with an OISS advisor, but student must still submit Reduced Course Load Authorization Form with academic advisor's signature. GPS approval is also required.

**\*\*SEVIS approved below hours justification:**

- Illness or medical condition (requires medical professional letter)
- Improper course level placement (requires academic advisor letter of support)
- Initial difficulty with the English Language (requires academic advisor letter of support)
- Initial difficulty with the reading requirements (requires academic advisor letter of support)
- Unfamiliarity with American teaching methods (requires academic advisor letter of support)

**\*\*\*Due date for completion of process:**

- New students in their first semester at Rice have until the last day of classes
- Continuing students must check the course drop deadline in the academic calendar