



Rice Experiences Advertised to Prospects – Internationally

Statement of Understanding & Training Information



STATEMENT OF UNDERSTANDING for Your REAP International Visit

The Rice University Office of International Students & Scholars (OISS) and the Rice community appreciate your efforts in talking to prospective students about your experiences at Rice. Below are: 1) Steps for preparation before you leave, 2) Expectations of your visit, and 3) Requirements upon return in order to receive your honorarium and certificate.

Preparing for your visit – What to do?:

1. Read the terms of agreement when registering your visit on-line. You are strongly encouraged to attend an informational session before going on your visits.
2. Contact the institution where you will be visiting. Introduce yourself as an international student from Rice University who is interested in giving a talk to students who might be interested in learning about studying in the USA from your perspective, as well as answering questions about Rice University. NOTE: You are there only as a current Rice student, but not a recruiter that talks about statistics, admissions requirements, or financial aid (refer them to www.rice.edu for admissions questions).
3. Set up the date, time and place of the meeting.
4. Pick up your customized letter(s) and packet(s) from the OISS for the institution where you will be visiting.
5. Consider inquiring in the OISS to see if there is an alumni contact from the country you wish to visit, who might be of help in setting up your appointments.

During your visit – What to do?:

1. Introduce yourself to the primary contact.
2. Express appreciation for setting up the meeting.
3. Tell the students about your experiences at Rice. The purpose of this program is to give them a student's perspective. Talk about the factors that influenced you in coming to Rice and to the USA. Tell the students about interesting things that have happened to you here, including cross-cultural differences, your academic department, classes, extracurricular activities, and Houston. Try to steer clear of admission or financial aid related questions. If you are asked about GRE/GMAT, if TOEFL is required, or about financial support, tell them that you are not qualified to answer these types of questions. Refer them to the Rice website: www.rice.edu. Consider using the internet as a part of your presentation.
4. Don't worry if you don't know the answer to a question. Be honest about it, but refer them to the Admissions Office website for undergraduate questions, and the specific academic department for graduate students.
5. Try to be positive and enthusiastic.
6. Answer students' questions honestly. Tell students the truth about life here, but remember that you are representing Rice so be sure to include the positive points!
7. Finally, try to connect your prior school experience at your home country with your experience studying in the USA. You can tell students about the differences between studying at Rice and in your country.
8. Have your primary contact at the institution complete the response questions from your materials packet on their letterhead.

What to take?

1. OISS letter to give to main contact person.
2. Questions to be completed on letterhead by principle contact person at institution abroad (one response form for each visit).
3. View book about Rice to leave with them.

Upon Return – What to do?

1. Complete report on-line for all visits (separate report for each individual visit).
2. Submit letters from institutional contact on their letterhead to OISS.
3. Wait 5-6 weeks for honorarium to arrive.
4. Notify the OISS if you are willing to lead one or more of the upcoming one-hour training sessions.
5. Return left over materials to the OISS.

APPLICATIONS to Rice: Refer all students to the Rice homepage: www.rice.edu. Note: Graduate students apply directly with the academic department of their interest, undergraduate students apply to the Office of Admissions, and Intensive English students apply to the School of Continuing Studies.

Training materials and procedures adapted from the Rice Office of Admissions' "holiday high school visit program".

Please return this page to the Office of International Students & Scholars:

REAP International Statement of Understanding

As a condition of your REAP International participation, please read over carefully, sign, and return the statement listed below:

I, _____ (print name), am a currently enrolled, in good standing, degree-seeking international student at Rice University. I have read the information about the requirements and expectations for the REAP International program, and I agree to comply throughout my participation. Further, I understand that if I neglect to follow through on all reporting requirements, I may forfeit my honorarium and certificate.

(signature)

(date)

Return the signed statement to:

Dr. Adria Baker, Director
Office of International Students and Scholars
Rice University
6100 S. Main, MS-365
Houston, TX 77005-1892

or send to (via campus mail):
Adria Baker
Office of International Students and Scholars
MS-365

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