Student Health Insurance Enrollment Process  
*revised 6/26/2015*

All Rice sponsored F-1 and J-1 students are required to purchase either Aetna or SAS to comply with Rice’s health insurance policy for international students.

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**Student Bill**
default Aetna Rice Plan charge

**Student must complete enrollment in**
1) Rice Aetna plan or
2) Approved Alternate SAS Plan*

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**Aetna Plan Enrollment**

- Student visits [http://studenthealthinsurance.rice.edu](http://studenthealthinsurance.rice.edu) and fills out an application form
- Student pays all charges on student bill
- Student is successfully enrolled in plan
- Student is cleared for registration

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**SAS Plan Enrollment**

- Student visits [http://www.sas-mn.com](http://www.sas-mn.com), and completes an enrollment form
- Student pays for insurance by credit card online or mails in application with payment by check**
- Upon payment receipt, student is successfully enrolled in plan
- Student visits [http://studenthealthinsurance.rice.edu](http://studenthealthinsurance.rice.edu) to submit a waiver for the default Aetna insurance
- Student is redirected to the Aetna website to complete the waiver form
- If waiver is approved, the Aetna charge will be removed from the student bill
- If waiver is denied, student is contacted and instructed on how to correct the issue

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*All students who fail to enroll or successfully waive by September 4th will automatically be enrolled in the Aetna plan with no opportunity to waive or make special selections in the plan.*

**If paying by check, please notify OISS via oiss@rice.edu to confirm enrollment**